



Visalia Medical Clinic

5400 W. Hillsdale Ave. • Visalia, CA. 93277 • 559-738-7500

Proxy Request Form

Guardian

First Name _____

Last Name _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Date of Birth _____

Email _____

Child 1

First Name _____

Last Name _____

DOB _____ Relation to child _____

Child 2

First Name _____

Last Name _____

DOB _____ Relation to child _____

Child 3

First Name _____

Last Name _____

DOB _____ Relation to child _____

Child 4

First Name _____

Last Name _____

DOB _____ Relation to child _____

What is a Proxy?

In the context of a PHI (Protected Health Information), a proxy is someone who has been granted access the PHI of another individual. The most common proxy relationship is that of a guardian accessing their child's PHI.

How do I become a Proxy?

If you are the parent or guardian of a minor child, under the age of 13, who is a patient of Visalia Medical Clinic, we will send you an invitation for proxy access via email. Please fill out the information on this form and turn it in to a member of your health provider's staff.

****Important****

During the setup, after you've received the email, you will be asked for a Security Code. The code will be the 4-digit year of birth of the requesting Parent/Guardian. (example: 1984)

What if my child is 13 or older?

California State law grants children 13 years and older the right to keep their Protected Health Information private, even from their primary guardians. (*California Health and Safety Codes 123110 & 123115*) For this reason we are not able to grant access to the PHI of young adults ages 13 through 17.

Why can't I email this form?

In an effort to comply with federal privacy and security regulations, including HIPAA, we cannot receive unencrypted patient information through email or other electronic means. Please submit your completed forms to your health care provider or their staff.